

**City Council of the Mayor and Council of New Castle**  
**Special Council Budget Workshop Meeting at Town Hall**  
**201 Delaware Street – New Castle**  
**Thursday – June 23, 2011 – 6 p.m.**

**Present:**

Council President William Barthel  
Councilperson John Cochran  
Councilperson John Gaworski  
Councilperson Ted Megginson  
Councilperson Teel Petty

**Also present:** City Treasurer Janet Carlin, City Administrator Cathryn Thomas, Finance Director Marian Delaney

Councilperson Petty made a Motion to approve a Bank Resolution to pay Berry Refrigeration Company \$57,825.00 for replacement of the HVAC system in the City Administration offices. Councilperson Cochran seconded the motion and it passed unanimously.

Councilperson Megginson made a Motion to approve a Bank Resolution to pay TCF Equipment Finance \$29,692.42 for an installment payment on a new City trash truck (reimbursable by the Trustees). Councilperson Cochran seconded the motion and it passed unanimously.

City Administrator Thomas noted that since yesterday, when the Council met and reviewed and made changes to the budget, a final review process and proofing was conducted by the Finance Director and also other staff members assisted to a degree in this process. One item was found to be in error – an expensed added in twice in the final total, which has now been corrected so the expense total reflects an amount of \$56,174 less.

It was noted that to balance the budget and not have a tax increase, the Council had previously decided to offset the difference in the revenues and expenses with applying unexpended fund balance (savings from previous budgets). The amount applied had been \$62,569. With the corrected expenses, however, to balance the budget at this point the City only needs to apply as an added revenue \$6,395 of fund balance. The Council concurred that the fund balance amount could be reduced and the City would have a balanced budget with a revised total of \$4,981,559, which meets the goal of the Council members of having no tax increase.

Councilperson Cochran made a Motion to approve a Resolution Adopting the 2011-12 City Budget and set the 2011-12 City Tax Rate. Councilperson Gaworski seconded the motion and it passed unanimously.

Council President Barthel thanked all those involved with the budget process for their work.

Councilperson Megginson made a motion to adjourn the meeting. Councilperson Petty seconded the motion and it passed unanimously.

The workshop meeting adjourned at 7:44 p.m.

Respectfully submitted,

Cathryn C. Thomas  
New Castle City Administrator